

## **UNITING CHURCH ADULT FELLOWSHIP NATIONAL COMMITTEE**

- Approved by Assembly Standing Committee 14 March 2021
- The Uniting Church Adult Fellowship Committee is a National Committee in association with the Assembly, to promote the work of Adult Fellowships.
- Through Affiliation with the World Federation of Methodist and Uniting Church Women the UCAF National Committee is recognised as a Unit in the South Pacific Area of the WFM&UCW.

**Responsible to:** The Assembly / Assembly Standing Committee

**Reporting Arrangements:** The Assembly / Assembly Standing Committee as and when required.

**Mission Statement:** To facilitate the network of Adult Fellowships nationally in order to promote the mission and witness of the Uniting Church in Australia.

**Mandate:** The Committee shall

1. Foster and develop links with Synod committees of adult fellowships.
2. Organise and facilitate conferences and meetings of adult fellowships as appropriate.
3. Consult and coordinate with Assembly agencies on ways adult fellowships may participate and assist in the ongoing life and witness of the Uniting Church in Australia, including the Uniting Aboriginal and Islander Christian Congress.

**General:** The responsibilities of the committee will include:

- a) Focusing the activities of the committee, taking note of the Assembly Strategic Plan;
- b) Advising the Assembly and/or the Assembly Standing Committee on policy matters within their area of responsibility;
- c) Making policy decisions where the Assembly or the Assembly Standing Committee has delegated authority for certain policy areas, either through the committee mandate or by resolution; and
- d) Participating in cross-agency projects and teams established by the Assembly or the Assembly Standing Committee as required.

**Power to appoint:** To establish working groups for special tasks relating specifically to the mandate.

**Membership of the Committee:** The Committee will consist of up to fifteen (15) members, being

- A Chairperson
- A Secretary
- A Treasurer

Filling of these positions will be through a Nomination Process across Australia, with elections normally held at each Triennial National Gathering.

- Two persons nominated by each Synod UCAF Committee / Council, at least one of whom will be a Synod Committee member.
  - These representatives will be selected at the appropriate meeting prior to the National Gathering, at which they will be formally recognised as members.
  - A casual vacancy for a Synod UCAF representative can be filled by a meeting of that Synod body.
- Casual vacancies for other members of the National Committee will be filled by the National Committee.
- Where no Synod Committee exists, the UCAF groups within that Synod may nominate one member.
- A Minister of the Word or appropriate lay person to fill the role of chaplain to the committee.
- The UCAF National Committee may co-opt up to three members to fill specific roles for such periods as determined by the National Committee.

The National Committee will advise the Assembly Standing Committee of any changes to its membership through the Assembly General Secretary.