

Assembly Standing Committee Governance Advisory Committee Terms of Reference

Membership: The President, General Secretary, and three members of the Standing Committee. President-elect

Meets: Within two weeks following a Standing Committee meeting.

Report: Once per triennium, at the midway point.

Review: Every 3 years.

Purpose:

To assist the Standing Committee in the fulfillment of its governance responsibilities by

1. ensuring that the agenda of the Standing Committee includes sufficient time and appropriate resources for it to undertake its governance role; and
2. undertaking other roles as directed by the Standing Committee that will assist it to be an effective governance body.

Particular Tasks:

1. Considering Standing Committee meeting evaluations, advise on effective meeting procedures and agenda shape and development for upcoming meetings with due regard to issues of strategic importance and / or urgency for the Assembly and the wider Uniting Church
2. Map Standing Committee meetings over the triennium, including any opportunities for training/briefing for Standing Committee members, and skills required; and make any recommendations regarding these to the Standing Committee
3. Advise agencies and other bodies with respect to guidelines and a timetable for them to report in a timely, informative and succinct manner on the exercise of their delegations.

Approved by the November 2021 Standing Committee meeting.